



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

برائيم اسلامي لايف انشورنس لميتيد

Prime Islami Life Insurance Limited

ISO 9001 : 2015
CERTIFIED

December 17, 2020

Office Order No.:255-2020

For the greater interest of the Company the following employees are hereby transferred as under:

Sl.	Name, Desig. & ID No.	Present Dept./Office	Transferred to
01	Mr. Md. Tariqul Islam (1765), Junior Officer	Cash Section, Bhaluka Org. Office, Mymensingh Zone-01	Cash Section, Kalmakanda Org. Office, Netrokona Zone
02	Mr. Md. Rabiul Hasan (2523) Assistant Officer	Cash Section, Kalmakanda Org. Office, Netrokona Zone	Cash Section, Bhaluka Org. Office, Mymensingh Zone-01

Mr. Md. Tariqul Islam shall handover the overall charges to Mr. Md. Jamal Hossain (0046), Assistant Vice President, Finance & Accounts Dept., Dhaka Corp. Zone-04.

Mr. Md. Rabiul Hasan shall handover the overall charges to Mr. Mohammad Amdadul Haque (0837), Senior Officer, Finance & Accounts Dept., Netrokona Full Fledged SC.

Mr. Md. Tariqul Islam is advised to report his joining to the Incharge, Kalmakanda Org. Office along with Stationary Items allotted to him and release letter from his existing office by 22-12-2020 with a copy to the Administration Dept., Head Office, Dhaka.

Mr. Md. Rabiul Hasan, is advised to report his joining to the Incharge, Bhaluka Org. Office along with Stationary Items allotted to him and release letter from his existing office by 22-12-2020 with a copy to the Administration Dept., Head Office, Dhaka.

After joining at Cash Section, Kalmakanda Org. Office, Netrokona Zone Mr. Md. Tariqul Islam is advised to sit and work at Cash Section, Sidhli Org. Office, for 02 days and Maddanagar Org. Office for 02 (Two) day(s) in a Month in addition to his existing duties until further order.

The additional responsibility of Mr. Md. Rabiul Hasan vide Office Order No.:154-2019, dated 13-06-2019 at Cash Section, Sidhli Org. Office & Maddanagar Org. Office, Netrokona Zone is hereby cancelled.


Mahmudur Rahman Talukder

Senior Vice President
Administration Department.

Copy forwarded to: Above 02 (Two) employees.

C.C. to:

1. The Chief Executive Officer for kind information.
2. The DMD & CS.
3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
4. The SEVP & Incharge, Administration Dept.
5. The SVP & Incharge, Finance & Accounts Dept.
6. Master file
7. Office Order file
8. Personal file.
1. The SEVP (PRT) & Incharge, Sylhet Corp. Zone.
2. The SEVP & Incharge, Dhaka Corp. Zone-04.
3. The EVP (PRT) & Incharge, Netrokona Zone.
4. The Incharge, respective Offices.

আর্থিক নিরাপত্তার সেতুবন্ধন



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Mahmudur Rahman Talukder
Senior Vice President
Administration Department.

আর্থিক নিরাপত্তার সেতুবন্ধন